

IN-HOUSE COUNSEL

As we appreciate that some financially-restricted or modest-sized clients cannot afford an in-house attorney, Phuoc & Associates have set up a so-called “in-house counsel practice” team aimed at meeting the clients’ legal needs in their day-to-day business activities.

These services are value based and make it possible for our clients to slash their legal costs while making the most of our legal expertise. In addition, these services are individually client-customized and the resulting service fee will be more reasonable than the invoice for usual legal services rendered to large clients in an intermittent basis. A attorney is assigned to each client that can be contacted or called at any hour and will have particular regard for to clients business goals when providing legal advice or representation.

The key tasks our In-House Counsel Services provide include:

- Counselling about terminating labour contracts with employees, Reviewing employee benefit issues;
- Reviewing and revising employee handbooks and internal labour regulations;
- Auditing fiduciary responsibilities;
- Making contract review and analysis;
- Making and reviewing covenants not to compete;
- Counselling to manage legal risks for clients;
- Carrying out due diligence on M&A deals;
- Negotiating lease and Independent contractor agreements;
- Providing on-call advice to executives and management;
- Identifying, vetting, engaging, and managing special outside counsel;
- Making entity selection, analysis and review;
- Providing corporate secretarial function;
- Preparing corporate minutes and resolutions;
- Settlement negotiations;
- Workforce reduction; and
- Licensing issues.